

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL  
HELD ON 13<sup>th</sup> DECEMBER 2018 AT 7.15PM IN HARDEN MEMORIAL HALL**

**Present:** Cllr Kay Kirkham (Chair)  
Cllr Andy Macdonald  
Cllr Ann Taylor  
Cllr Gerald Jennings  
Cllr Paul Sullivan  
Ken Eastwood (Clerk)

**1/12/18 Apologies for Absence**

Cllr Gerwyn Bryan – business commitment.

**2/12/18 Disclosures of Interest**

None.

**3/12/18 Minutes of Meetings**

- a) The minutes of the Parish Council meeting held on 8<sup>th</sup> November, 2018 were proposed as a correct record by Cllr Jennings and signed by the Chair.
- b) The Outstanding Issues report was duly noted. Cllr Jennings confirmed that the new grit bins had been put out and stocked by the Parish Council. Cllr Kirkham observed that the telephone kiosk was very wet and would require repair before being used as a book store. The Clerk confirmed that re-painting would be undertaken in the New Year.

**4/12/18 Planning Matters**

18/04955/LBC - Lowering of boundary wall section to former height, re-bedding of coping stones and re-pointing at St Ives Mansion, St Ives Estate, Harden.

**Resolved:**

To object to the application and comment as follows: -

- Despite opinion that the lower part of the wall was built in the 17th Century and the upper part probably in the middle of the 19th Century, this does not constitute a case for the reduction to its allegedly 17th Century height merely because the wall is in need of substantial (and possibly expensive) repair.
- Having stood as it does for perhaps 170 years, it makes a valuable contribution to the varied landscape of walls in the listed estate.
- Further, the Council is concerned that yet another planning application for the estate demonstrates a piecemeal approach to this valuable asset and we would urge the Council, as landlord, to develop a strategic plan with the leaseholder to ensure both preservation and appropriate development.

(Planning applications can be viewed via Bradford Council's online system

<http://www.planning4bradford.com/online-applications> ).

Signed:

10<sup>th</sup> January 2019

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**5/12/18 Councillor Vacancy**

**Resolved:**

To note the vacancy on the Council following a recent resignation. To thank the former Councillor for his contribution to Harden Parish Council. To advertise the vacancy following the statutory notice period.

**6/12/18 Public Representation**

None.

**7/12/18 Exchange of Information**

Cllr Kirkham discussed the decision to approve the application for development by Skipton Properties on Keighley Road and the successful intervention made by the Parish Council with regard to re-negotiated legal obligations to benefit Harden. Reference was made in particular to the following requirements: -

- The payment of a commuted sum of £20,419 to the Local Planning Authority for the purpose of upgrading the existing public recreation infrastructure at the St Ives Estate, Keighley Road, Harden.
- The payment of a commuted sum of £46,708 to the Local Planning Authority for the purpose of upgrading the existing educational infrastructure at Cullingworth Primary School or Harden Primary School.
- The completion of separate legal agreements by the developer and the respective local organisations/Parish Council in respect of the provision of a sum of £31,893.75 to be spent on improvements to facilities at Harden Memorial Hall and the provision of a sum of £16,166 to contribute towards the scheme to provide allotments for Harden.

**8/12/18 Budget**

A draft budget for 2019/20 was discussed.

**Resolved:**

To approve the budget for 2019/20 and to set the precept at £35 (band d).

**9/12/18 2019 Meeting Dates**

**Resolved:**

To note the proposed meeting dates and to update the website accordingly.

**10/12/18 Small Grants**

**Resolved:**

To authorise grant award payments of £100 to Harden Children's Gala Society and £250 to St Ives (Bingley) Riding for the Disabled Group.

**11/12/18 Correspondence**

**Resolved:**

- a) E-mail from School Business Manager, Myrtle Park Primary School re. admissions consultation. Noted.
- b) E-mail from Aire Rivers Trust re. recent meeting. The Clerk to share contact details to enable Cllr Kirkham to provide further details about the mill pond.
- c) E-mail from Shipley Area Co-ordinator's Office re. Community Chest. Noted.
- d) E-mail from signwriter. Noted. The Clerk to send a letter of thanks for the donation of a Christmas sign.
- e) E-mail from YLCA re. planning seminars. Noted.

**12/12/18 Financial Matters**

**Resolved:**

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Kay Kirkham	100610	£55.89	Refreshments, travel and Ancestry subscription
BHIB Insurance	100611	£477.79	Insurance
Digital Nomads	100612	£691.92	Rock salt, signage and telephone kiosk materials and preparation
Ken Eastwood	100613	£74.25	Travel expenses
Bradford MDC	100614	£645.85	Salary payment
Matthew Maddison	100615	£25	Winter maintenance

- b) To authorise the Clerk's overtime claim (12 hours for CiLCA training and additional meetings).
- c) To note the following balances: -

<b>HARDEN PARISH COUNCIL</b>					
<b>30 November, 2018</b>					
Item	Budget 2018/19	Expenditure to date	Budget Remaining	Forecast Shortfall (-) / Surplus (+)	Notes
Staff Costs	5,533	5,355	178	-3,000	1
Travel	150	192	-42	-150	
Subscriptions	875	1,388	-513	-513	2
Insurance	500	0	500	0	
Audits	200	178	22	22	
Newsletter	850	448	402	0	
Website	475	1,218	-743	-743	3
Parish Plan	1,000	43	957	957	

Signed:

10<sup>th</sup> January 2019

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Neighbourhood Planning	2,500	1,835	665	-511	4
Training	100	315	-215	-300	
Repairs	100	27	73	0	
Stationery/telephone	100	127	-27	-50	
PC equipment	250	94	156	156	
Small grants	500	500	0	-375	
Horticulture	1,000	605	395	250	
Christmas event	200	89	111	0	
Playground cleaning	200	0	200	0	
S137	100	30	70	70	
Other	100	53	47	-19	
Projects	7,175	497	6,678	0	
	<b>21,908</b>	<b>12,994</b>	<b>8,914</b>	<b>-4,206</b>	

Notes

1. Reflects pay award, additional hours and overtime. Increase in hours included in budget for Neighbourhood Planning.
2. Reflects additional subscription to PO Box service required by GDPR but not budgeted for in 2018/19.
3. Reflects additional website development recovered by Neighbourhood Planning grant.
4. Costs are offset by Neighbourhood Planning Grant.

d) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2018	14,264.20	
Add: income to date	27,243.60	
Less: expenditure to date	(13,914.23) (incl. VAT)	
Total:		<b>27,593.57</b>

Bank account balances 30 November 2018

Community Account	17,405.06	
Business Account	10,188.51	
Total:		<b>27,593.57</b>

**13/12/18 Attendance at meetings**

**Resolved:**

Cllr Sullivan to attend the Neighbourhood Services/Police/Parish Councils meeting on Monday 14<sup>th</sup> January 2019, 7pm, at Denholme Mechanics Institute.

**14/12/18 Minor Items and Items for Next Agenda**

Cllr Sullivan asked the Clerk to follow up an invitation to the Head Teacher to attend a future meeting.

**15/12/18 Next Meeting**

Agreed that the next Parish Council meeting will take place on 10<sup>th</sup> January 2019 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 8.50pm.

Signed:

10<sup>th</sup> January 2019

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